



Memorandum of Association

&

Rules and Regulations

of

The Federation of Obstetric & Gynaecological Societies of India
(2009)

Original Constitution 1950

This document includes all amendments done upto 14th September, 2009

The Federation of Obstetric & Gynaecological Societies of India

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MEMORANDUM OF ASSOCIATION
OF
**THE FEDERATION OF OBSTETRIC &
GYNAECOLOGICAL SOCIETIES OF INDIA**

- I. The name of the Federation is “The Federation of Obstetric and Gynaecological Societies of India.”
- II. The Registered Office of the Federation will be situated in the city of Mumbai.
- III. The objects for which the Federation is established are :
 - (a) To impart education in supporting and protecting the character, the status and interest of the medical profession in general and of practitioners of Obstetrics and Gynaecology in India in particular.
 - (b) To promote the spread of knowledge and to foster education in the subjects of Obstetrics and Gynaecology, Human Reproduction, Family Welfare and allied topics.
 - (c) To encourage as well as promote and participate in the study and research in the fields of Obstetrics and Gynaecology, Human Reproduction, Maternal and Child Health and Contraception Control and allied subjects.
 - (d) To promote services for betterment of health of the community, maternal and child health, prevention of ailments and diseases, and treatment of disorders related to the practice of Obstetrics, Gynaecology, Human Reproduction and Family Welfare.
 - (e) To participate with other bodies, agencies and organisations, medical or non-medical, Governmental or non-Governmental, Indian or foreign, for furtherance of the above stated objects in India.
 - (f) To hold Annual all India Congress of Obstetrics and Gynaecology and Family Welfare. The name of the Congress shall be All India Congress of Obstetric and Gynaecological.
 - (g) To publish / arrange to publish the Journal of Obstetrics and Gynaecology of India.
 - (h) To establish the Indian College of Obstetricians and Gynaecologists and to award fellowships of the same.
 - (i) To promote and encourage co-operation among the memberbodies affiliated to the Federation for the purpose of fulfilling the above objects.
 - (j) To seek affiliation /disaffiliation to regional Asia Oceanic and other International bodies and / or to co-operate with them for the promotion of above objects of the Federation.

- (k) To accept, receive, purchase, take on lease or hire or otherwise acquire any movable or immovable property or any rights or privileges necessary or convenient for the purpose of the Federation at such terms and conditions as may be thought fit or convenient.
- (l) To construct or alter or keep in repair any buildings required or used for the Federation and to pull down or demolish any buildings not so required.

IV. In Order :

- (a) to promote knowledge, and foster education,
- (b) to encourage, promote and participate in study and research,
and
- (c) to provide, encourage, and participate in services as stated in the objects in general and as stated in clause III (b), (c) and (d) in particular.

And to fulfill its objects in general, the Federation may :-

- (i) Establish various Committees/sub committee of its own, with Chairman for each of them.
- (ii) Organise, promote, associate with regional, International or special conferences, seminars, symposia, workshops, refresher courses, continuing medical education programmes, exhibitions, lectures, demonstrations and clinical meetings.
- (iii) Organise or participate and co-operate with field camps clinics / hospitals / and other health promotion / welfare institutions.
- (iv) Establish / institute orations, scholarships, fellowships, prizes, or other awards or distinctions.
- (v) Carry on surveillance, conduct surveys, and specific research projects from time to time and as and when thought fit and necessary.
- (vi) Publish reports, monograms, proceedings of conferences etc.
- (vii) Establish library of books and audio visual material, and acquire equipment, instruments, and such other items.
- (viii) Promote and encourage dialogue, discussion meetings and correspondence between our Federation and other bodies, agencies, governmental and non-governmental, National or international and even individuals.
- (ix) Create or help to institute foundations by donations.
- (x) Invite scientists to deliver orations / guest lectures.

- (xi) Allocate funds from money of the Federation from time to time and as and when thought fit and on suitable terms.
- v. The income and property of the Federation, whensoever derived shall be applied solely towards the promotion of the objects of the Federation, as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise however by way of profit, to persons who at any time are or have been members of the Federation or to any of them or to any person claiming through any of them, provided that nothing herein contained shall prevent the gratuitous distribution among, or sale at a discount to, subscription to publication, whether published by the Federation or otherwise, relating to all or any of its objects as above set forth, nor the payment in good faith of remuneration to any officers, or servants of the Federation, or for any services actually rendered to the Federation.
- vi. If on dissolution of the Federation there remains after satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid or distributed among the members of the Federation but shall be given or transferred to some other institution or institutions having objects similar or in part similar to the objects the Federation to be determined by the members of the Federation at or before the time of dissolution.
- vii. True accounts shall be kept of the sums of money received and expended by the Federation and the matter in respect of which such receipts and expenditure takes place and of the property, credits and liabilities of the Federation and subject to any reasonable restriction as to the time and manner of inspecting the same that may be imposed for the time being shall be open to the inspection by members. At least once a year the accounts will be examined, and the correctness of the balance sheet certified by auditors.

RULES AND REGULATION

of

The Federation of Obstetric and Gynaecological Societies of India

I. Definitions :

- (i) **“Federation”** shall mean The Federation of Obstetric and Gynaecological Societies of India.
- (ii) **“Committee”** shall mean the Managing Committee of the Federation.
- (iii) **“Memberbody”** shall mean the society affiliated to the Federation.
- (iv) **“Member of the Managing Committee”** shall be deemed to include the President, Vice-Presidents, Immediate Past President, President Elect, Secretary General, Deputy Secretary General, Joint Secretary, Treasurer, Editor of the Journal, Chairperson ICOG, Committee Chairpersons, Members nominated by Memberbodies of the Federation, Vice Presidents of past three years, four incoming Vice Presidents, all Past Presidents of FOGSI, FOGSI representatives to FIGO, AOFOG, SAFOG and any other international organisations, co-ordinators of FOGSI'S special projects.
- (v) **“Office bearers”** shall be deemed to include the President, Vice-Presidents, Immediate Past President, President Elect, Secretary General, Deputy Secretary General, Joint Secretary, and Treasurer of the Federation.
- (vi) **Member**

A member who is actively involved in the practice of and / or research in Obstetrics, Gynaecology, Human Reproduction and Family Welfare, and / or who is holding a M.B.B.S. degree or who is holding equivalent degree / diploma recognized by the Medical Council of India act, 1956 schedule or by State Medical Council and any up to date schedules from time to time. He / She should have paid his / her dues through his / her society as per the existing rules of the Federation.

Category A :

Full member - A member with a Postgraduate qualification in Obstetrics & Gynaecology Degree, Diploma, Membership & Fellowship conferred and / or recognised by Medical Council of India / FOGSI / Government of India.

Category B :

Non-Postgraduate member with MBBS qualification. He / She will be entitled to all the rights of a full member without voting right.

The old members continuing membership without break with only MBBS

qualification, remain members as before with voting rights, Members of category B will not be eligible to contest any FOGSI election.

Members enrolling as new members after 5th January 2007 will be considered in the above categories respectively with immediate effect.

No member will be permitted to apply for the post of any position in FOGSI or in any Member body of FOGSI after the age of 70 years. Those holding the post prior to 70 years will be permitted to complete their designated tenure even if above the age of 70 years.

- (vii) “No such member shall be a member of more than one Obstetric & Gynaecological Society affiliated to FOGSI. Each member shall receive, only one ballot paper for FOGSI elections.

(viii) International Member

The Managing Committee of the Federation shall designate members interested in international activities of FIGO, AOFOG, SAFOG and other international bodies as international members and shall determine the total number of such members from time to time.

- (ix) He, his & him, shall include, she, hers & her respectively in all the framework of the rules & regulations.

2. Naming of Memberbody :

Any new Obstetric and Gynaecological Society which seeks affiliation to the Federation shall be named as per the name of the city or town in which it is located e.g. Guwahati Obstetric and Gynaecological Society.

No city or town may have more than one such society affiliated to the Federation.

3. Membership Eligibility for Memberbody :

Any Obstetric and Gynaecological Society in India continuously having on its roll always not less than 20 members shall be eligible to become member of the Federation, provided it has satisfied the necessary requirements of the Federation and has completed the formalities laid down from time to time, for affiliation to the Federation.

4. Admission to membership for Memberbody :

Any Obstetric and Gynaecological Society desirous of becoming a member of the Federation shall apply for membership on a prescribed form supplied by the Federation along with 2 copies of their Memorandum of association, byelaws and constitution. The application shall be placed as an item on agenda at the Managing Committee Meeting for consideration. An applicant being admitted to the membership will be deemed to have agreed to abide by and be subject to the Memorandum of Association and the Rules and Regulations and byelaws and standing orders of the Federation that may be in force from time to time. On fulfilling

the above conditions, a temporary affiliation will be granted by the Managing Committee. The final affiliation will be granted by the Federation's General Body.

5. (a) Admission Fees :

An admission fee (one time) of Rs. 5000/- or any other sum as determined by the Federation from time to time shall be charged to a Society seeking membership to the Federation.

(b) Annual Contribution

Each Memberbody of the Federation shall contribute for each of its national members an Annual Subscription of Rs. 500/- or whatever is laid down by the Federation's General Body from time to time. The annual subscriptions should reach the Federation office on or before 31st January each year.

Other Contribution :

To the Federation Rs. 150/- towards the FOGSI building fund/research fund / any other activity recommended by the Managing Committee and approved by the General Body for every new member admitted in the society, to be paid only once on admission.

Official Year

The official financial year of the Federation shall begin from 1st April of each year.

6. Return of Members : Submission of list of Members :

Each memberbody shall submit on or before 31st March of each year a written statement of its members **(Category A & Category B)**. This list of Category A & Category B members who are eligible to vote shall be taken as the final statement for preparing the voters list for the relevant year.

7. Termination of Membership :

Disaffiliation of Memberbodies

Any Society whose membership drops to less than 20 members in any year will be temporarily disaffiliated after a due notice of at least 6 weeks by the Secretary General of the FOGSI issued in consultation with the President of FOGSI, and not earlier than six months of starting of the year. The temporary disaffiliation will exist till such time when membership is restored and this period of time shall not be more than one year. If the membership is not restored during this time limit, the Society disqualifies as a Memberbody automatically.

If any Society disregards, violates or does not abide by and be subject to the Memorandum of Association and the rules and regulations and bye-laws and standing orders of the Federation that may be in force from time to time will be liable to disaffiliation.

If any society which fails to pay all its dues to the Federation or any other dues which the Federation may decide from time to time within six months from starting of the year, it will be temporarily disaffiliated after a due notice of at least 6 weeks by the Secretary General in consultation with the President. The temporary disaffiliation will exist till such time when all dues are paid up. If the dues for any year are not paid at least by 30th November of the year, the society disqualifies as a memberbody automatically.

Any society which holds the All India Congress of Obstetrics and Gynecology or any other conference on behalf of the Federation and does not pay its dues within one year of completion of the Congress will be temporarily disaffiliated after a due notice by registered post of at least 6 weeks by the Secretary General of FOGSI in consultation with the President.

The matter of permanent disaffiliation has to be brought on the agenda of meeting of the Managing Committee and such disaffiliation has to be accepted by at least 2/3rd of the members present and recommended to the General Body at its next meeting for confirmation.

Termination of Individual Membership

Grounds for Termination

Conduct of any Member is deemed by the Managing Committee to be prejudicial to the interest and the objects of the Federation.

Conduct of any Member is found to bring the Federation into disrepute.

Any Member is held guilty of moral turpitude.

Any Member has made false declaration leading to such member holding dual / multiple membership of the Federation through one / more member society.

Disciplinary Procedure

Any Member whose conduct is deemed to justify action on the grounds mentioned above shall be issued a notice by the Secretary General under the direction from the President.

The said Member shall be invited to attend the Managing Committee Meeting where this matter is taken up for discussion and opportunity be given to present his / her case in person and not to any authorized representative.

The Managing Committee after persuing the matter may recommend termination of such member to the General Body of FOGSI, subject to such resolution being passed by two thirds of the members of the Managing Committee present and voting.

Upon the Managing Committee recommending termination of such a member, the same shall be put as a resolution before a Special General Body Meeting called for the said purpose or at FOGSI's Annual General Body Meeting.

Upon the General Body Meeting passing a resolution by simple majority of termination, such Resolution shall be communicated by the Managing Committee to the Member Body, which shall take steps for the termination of said Member as it's member within 60 days of receipt of such communication.

A member expelled once can not join any Ob. & Gyn. Society as fresh member for a period of 3 years and only after clearance from FOGSI.

8. General Body Meetings :

a) **Annual General Body Meeting** shall be held at headquarters of FOGSI, in Mumbai at a time & date as may be fixed by the Managing Committee. An intimation of Six weeks and a regular notice of 30 days shall be sent to each memberbody under certificate of posting. Such meeting should be held not later than 28th September each year.

b) **Special General Body Meeting :**

A Special General Body Meeting of the Federation may be convened by the Managing Committee of its own accord or on the requisition of at least 20 memberbodies addressed to the Secretary General of the Federation specifying the object for which the meeting is to be convened. On receipt of such a requisition, the President shall convene such a meeting within two months at such time & place he may fix. The Secretary General shall give under Certificate of posting at least 30 days notice to the memberbodies and no other business shall be transacted at such Special General Body Meeting than that stated in the notice.

c) **General Body Meeting :-**The President & or Managing Committee may convene such a meeting whenever necessary, with a notice of at least 30 days.

d) **Emergency General Body Meeting :**

In case of any National Emergency arising, the President may convene such a meeting with due notice of 10 days by Speed Post / Courier / E-mail. Even in dire emergency, the President can send circular by Speed Post / Courier / E-mail of the concerned issue & decide the matter after eliciting opinion from the memberbodies.

President & Secretary General can take the necessary decision in dire emergencies.

The agenda for above meetings can be sent by Post / put on Website / e-mail.

9. How convened :

All meetings of the Federation shall be convened by circular sent by the Secretary General to each memberbody by posting on the stated dates in Item (8), and special provision asstated in Item No. (8d)

10. All India Congress of Obstetrics and Gynaecology (A.I.C.O.G.) :

For purpose of holding All India Congress the country shall be divided into 4 zones

North zone

States of Jammu & Kashmir, Himachal Pradesh, Punjab, Haryana, Uttar Pradesh, Uttaranchal and Union Territory of Delhi.

South zone

States of Karnataka, Andhra Pradesh, Kerala, Tamil Nadu and Union Territory of Pondicherry.

East zone

States of Orissa, Bihar, Jharkhand, West Bengal, Assam, Meghalaya, Manipur, Mizoram, Tripura, Sikkim, Nagaland, and Arunachal Pradesh.

West zone

States of Maharashtra, Gujarat, Rajasthan and Madhya Pradesh, Chhatisgarh, Union Territory of Goa, Daman and Diu.

In case in future any new state is formed, it will be put in the appropriate zone.

The All India Congress of Obstetrics and Gynaecology should be held in rotation in West zone, East zone, South zone and North zone of India in regular order, after due written invitation.

In case no invitation is received from any of the member-bodies of the zone for the respective year for hosting the congress, then the choice of venue will be given to the next zone in order of sequence as mentioned above.

After the choice is made for the particular year, then the choice of venue for subsequent year will be made according to the above mentioned procedure laid down.

Conference Protocol : The President and the Secretary General of FOGSI are the final authority pertaining to any matter of the AICOG. The Scientific Program and Guest Speakers should be confirmed and endorsed by the President and the Secretary General of FOGSI.

11. Delegate Fee :

The Registration fee of the Congress and delegate fee of the Congress will be synonymous.

The delegates fee shall be recommended by the Managing Committee and confirmed by the General Body from time to time .

A host Society organising the All India Congress of Obstetrics and Gynaecology or any official conference of the Federation shall contribute to the Federation 20% of the total

delegate fee received from the Congress and this contribution should be paid within 3 months of holding the Congress.

A host Society organising the Yuva FOGSI conference of the Federation shall contribute to the Federation 10% of the total delegate fee received from the Congress and this contribution should be paid within 3 months of holding the Congress.

In addition to the above, the host Society organising any conference on behalf of the Federation shall pay 30% of the net profit to the Federation as share of the Federation within one year of holding the Congress along with the statement of Account certified by a recognised Chartered Accountant.

Late and spot registration charges will be determined from time to time by the Managing Committee.

12. Delegates to the Annual, Special and other General Body Meetings :

- a) Delegates will comprise of all members of the Managing Committee as per Clause I (Definitions) and delegates nominated by memberbodies.
- b) Delegates of Memberbodies :
 - i) Each memberbody can nominate following number of delegates

Memberbodies with less than 500 members	= 2
Memberbodies with 501 to 1000 members	= 3
Memberbodies with 1001 to 1500 members	= 4
Memberbodies with 1501 to 2000 members	= 5
Memberbodies with 2001 to 2500 members	= 6
Memberbodies with 2501 or more	= 7
 - ii) The Secretary of the Memberbody shall communicate the names of their nominated delegates to the FOGSI office on or before 15 days prior to holding such above referred meetings as stated in Item 12.(b)(i). However the final list shall be submitted to the Secretary General not later than 2 hours before the said meetings.
 - iii) Member of any memberbody will be allowed to attend above referred meetings, and may participate in the discussion but will not be eligible to vote except the Categories mentioned in previous Items.
- c) Only members of Managing Committee & nominated delegates of memberbodies will be allowed to vote at above meetings.

13. Ex-Officio :

Office Bearers and members of the Managing Committee of the Federation for the year shall be ex-officio delegates to the Annual or any other General Body Meeting of the Federation with the right of voting.

14. Quorum for various General Body Meetings :

The Quorum for above referred meetings should be 50 voting members.

The Quorum for the Special General Body meeting convened on request by the requisitionists, must include at least members from 15 memberbodies who have asked for such a requisition meeting. If there is no quorum for such a requisition meeting, then such a meeting stands dissolved and the matter referred therein cannot be taken up for next two years.

15. Adjournment of General Body Meeting :

If within half an hour from the time appointed for a General Body Meeting, quorum be not present, the meeting shall stand adjourned to such a date and time as the President may fix, and notice of such adjournment shall not necessarily be given. At the adjourned meeting, the number present for the time being shall constitute a quorum. The minimum period of adjournment shall be half an hour.

16. Dissolution of the Requisitioned General Body Meeting :

If within half an hour from time appointed for General Body Meeting, a quorum be not present, the meeting shall stand dissolved.

17. General Body Meetings

(A) Types of General Body meetings and business to be transacted at the Annual General Body Meeting.

(a) Annual General Body meeting

The Annual General Body meeting of FOGSI shall be held in the city of its headquarters at a time as may be fixed by the Managing Committee and an intimation of at least Six weeks and a regular notice of at least 30 days shall be sent to every member under certificate of posting. The following shall be included in the agenda besides other matters.

- i) To appoint scrutineers for election process.
- ii) To confirm the minutes of the last Annual General Body meeting and other General Body meeting(s) if any.
- iii) To receive and approve the Annual Report of the Managing Committee.

- iv) To receive and approve the audited Income & Expenditure statement and the Balance Sheet of the Federation for the year ended on preceding 31st March.
 - v) To receive and approve report of the Journal Committee.
 - vi) To receive & approve report of the ICOG..
 - vii) To elect Secretary General, Deputy Secretary General and Treasurer. Joint Secretary at the place of the President will be nominated by the President elect. To elect committee Chairman / Chairmen.
 - viii) To receive and announce the report of the scrutineers for the election for the post of President and four Vice Presidents and also FOGSI representatives to International bodies when relevant,
 - ix) To appoint auditors and legal advisor / advisors for one year.
 - x) To consider such resolutions as may be included by the Managing Committee in the agenda of business and such other resolutions as may be brought forward in accordance with rules.
 - xi) To consider such other subjects as may be included by the Managing Committee in the Agenda of business.
 - xii) Any other matter that may be brought forward with the permission of the chair.
- (b) **General Body meetings** - These can be held as found necessary by the Managing Committee, President & Secretary General at a time and place decided by it. An intimation of at least six weeks and a notice at least of 30 days will be sent to every member.
- (c) **Emergency General body meeting** - The Secretary General in consultation with President can call an Emergency meeting by giving at least 7 days notice to every member by speed post, e-mail, courier. No matter other than that on the agenda will be discussed at the meeting.
- (d) **Requisitioned General Body Meeting-**
- Any 20 member bodies of FOGSI can request the Secretary General in writing to call a requisitioned General Body meeting for a specific purpose. The office bearers of FOGSI will decide whether such a requisitioned meeting be called or not. The decision will be intimated by the Secretary General in writing to those who had requested for the meeting. If the office bearers have declined to call the meeting, it will be open for those who have requested the meeting to make a fresh written request supported

by another 15 member bodies to call for a general body meeting for the same specific purpose. It will now be binding on the Secretary General to call for such a requisitioned meeting at a place and time decided by the office bearers by giving 30 days notice to every member of FOGSI by certificate of posting. No matter other than the specific purpose for which the meeting is requisitioned can be discussed at this meeting.

(B) Quorum at General Body meetings

The quorum at all types of General Body meetings except the requisitioned General Body meeting shall be 50. The quorum for requisitioned General Body meeting shall be 80 including official voting representatives from at least 15 memberbodies. If there is no quorum, all General Body meetings can be adjourned for at least half an hour and be held at the same place. Such adjourned meetings of the Annual General body, General Body and Emergency General Body shall need no quorum. Requisitioned General Body meeting cannot be held without requisite quorum:-

(C) Decision making at General Body meetings

Every members of FOGSI is entitled to attend and take part in the deliberation of the General Body meetings. However each member body shall have votes as per clause 12 (b) (i) and intimate to the Secretary General the names of their voting delegates at least 2 hours prior to the meeting.

(D) All decisions at Annual General Body Meetings, Regular General Body Meetings, and Emergency General Body Meetings shall be taken by a simple majority of voting members present and voting. In case of a tie the presiding officer shall exercise an additional casting vote. In case he decides not to use his casting vote, the decision should be by drawing lots.

(E) Every member has a right to attend and take part in the discussion of general body meetings, but only the entitled voting delegates will be allowed to vote.

18. Submission of resolutions :

Each memberbody shall submit to the Secretary General at least six weeks before the date of the next Annual General Body Meeting of the Federation, of which a provisional notice of six weeks will be given by the Secretary General, all resolutions which it may desire to propose for discussion at the next Annual General Body Meeting of the Federation with such explanations and references to sources of information on the particular topics therein referred to as it may deem likely to promote full and fair consideration of the matters in question.

19. Preparation of Agenda :

The Secretary General in consultation with the President shall prepare the Agenda & the Minutes of all the General Body Meetings. The Secretary General shall send or make available on website / by e-mail to every memberbody not less than 20 days before all the

General Body Meetings, copy of the agenda and the resolutions sent by the memberbodies for consideration.

20. Moving of Amendments put forward by the Resolution :

After the Agenda papers have been sent to the memberbodies they shall communicate within 14 days to the Secretary such suggestions or amendments as they desire to make, in the draft of the proposed resolutions on the Agenda papers or otherwise. The Committee (a) will consider all such suggestions or amendments at their meeting to be held on the eve of the Annual General Body Meeting, (b) will have power to reject or modify or amend without giving any reasons thereof, any of the suggestions or amendments submitted by the memberbodies and (c) will adjust the Agenda accordingly. It will however, be open for a delegate of a memberbody to move in the General Body Meeting any amendment previously submitted by that memberbody for the consideration of the committee. It will not be open to any delegate to propose for discussion any new amendment unless the Chairman is satisfied that such amendments are necessary due to the acceptance of other amendments or that it seeks to clarify the resolution. Delegates will be free to move amendments in the light of discussions that have taken place at the General Body Meeting.

However, whenever a resolution or resolutions as approved by the Managing Committee is or are put forward for consideration of the Annual General Body Meeting, the delegate / representative of the sponsoring memberbody will propose and read the resolution as approved by Managing Committee.

21. Rejected Resolutions :

In the event of any resolution of similar purpose being discussed and rejected by Federation at the two preceding consecutive Annual General Body Meetings, it shall not be competent for any memberbody to propose a like resolution until after next two Annual General Body Meetings.

22. Right of the Managing Committee to give notice of resolutions :

The Managing Committee is empowered to include in the Agenda any subject or resolution though not circulated for consideration at the Annual General Body Meeting.

23. Rights of the Managing Committee to give notice of fresh resolution in emergency cases :

The Managing Committee may bring up a fresh resolution or resolutions on matters of public importance for consideration at the Annual General Body Meeting on an emergency arising. The Committee may nominate a delegate or delegates to propose and support such resolution for discussion at the Annual General Body Meeting. In such a case it will be open for the delegates to move proper amendments or resolutions.

24. Questions how decided :

At all General Body Meetings of the Federation, whether annual or special, questions shall

be ordinarily, but subject to the provisions of the Rules and Regulations, be determined by a majority of voting delegates present and voting.

25A. President :

- (a) The President shall be elected at least one year ahead,
- (b) The President shall be the executive head of the Federation. At all General Body and Managing Committee Meetings of the Federation, he shall preside and control the business of the meeting. In the event of his absence or unwillingness to preside, the senior Vice-President shall preside and in the event of senior Vice President's absence or unwillingness to preside, the meeting shall be Presided over by next in line Vice President.
- (c) The President shall preside over the All India Congress of Obstetrics and Gynaecology.
- (d) The President shall be the President of Indian College of Obstetricians and Gynaecologists and will preside over the meetings of the College, and in his absence Senior Vice President or in his absence next in line Vice President will preside.
- (e) The tenure of the post of President is one year only or till his successor is installed. After the tenure is over, he will not contest for the post of President again in future, nor contest for any post of Office Bearers of FOGSI, Chairman of committee's of FOGSI in future. However, he will be entitled to contest for the post of Representative of FOGSI to FIGO, AOFOG, SAFOG and any other international organisations, Office bearer of Journal Committee i.e. Editor, Associate Editor, Joint Associate Editor, Assistance Editor & Office Bearer of ICOG i.e. Hon. Secretary, Vice Chairman, Chairman & member of any specific committee appointed by Managing Committee / General Body only.

25B. Vice-Presidents :

- (a) Vice-Presidents shall be elected atleast one year ahead.
- (b) The Senior Vice President shall be nominated as the one who secures the largest number of votes at the same election. The Vice President who secures the second position and second largest number of votes will be known as the Second Vice President and the Vice President who gets the third position and the third largest number of votes will be known as the Third Vice President and the Vice President who gets the fourth position and the fourth largest number of votes will be known as the Fourth Vice President. All these Vice Presidents will be elected at the same election.
- (c) Vice President will be permitted only to contest for the post of President of FOGSI and all the other posts that the President of FOGSI is permitted to contest as per clause 25 (A) (e)

26. Requirements for contesting for the posts (President /Vice Presidents / Secretary General / Deputy Secretary General / Treasurer and Representative to FIGO / AOFOG / SAFOG or any International organization, ICOG / Journal / Any equivalent post created from time to time.

- (i) Should have Postgraduate Qualifications : Diploma / Degree / Membership / Fellowship in Obstetrics and Gynaecology recognised by MCI / FOGSI / Government of India (GOI).
- (ii) Should have experience in member society as an Office Bearer/ Office Bearer of FOGSI/ Chairman of the Committee of FOGSI or Office Bearers of ICOG (Chairman, Vice Chairman, Secretary) / or Editors (Editor, Associate Editor, Joint Associate Editor, Assistant Editor) of the Journal. Minimum experience of 3 years essential.
- (iii) **The following rules and regulations will apply to all the Memberbodies of FOGSI.** The President's tenure should be for maximum 2 years and maximum two terms are permitted. The President shall not hold any other office or as elected position in local society after his / her tenure as President is over. In each society there should be democratically elected, selected office bearers preferably every year or every two years. The representative of society to FOGSI should not represent the society for more than six years. All office bearers and executive committee should change in April.

The Clause 26 (i) will apply to all the posts filled in the memberbodies.

27. The Managing Committee :

- (a) The Managing Committee shall comprise of the following :
 - (i) President
 - (ii) Vice Presidents (four)
 - (iii) Immediate Past President
 - (iv) President Elect.
 - (v) Secretary General (from FOGSI Headquarters)
 - (vi)
 - (i) Deputy Secretary General (from FOGSI Headquarters)
 - (ii) Joint Secretary at the place of President
 - (vii) Treasurer (from FOGSI Headquarters)
 - (viii) Editor of the Journal / Nominee
 - (ix) All the Past Presidents of FOGSI

- (x) Members nominated as official representative by the memberbodies.
- (xi) Persons co-opted for specific purpose
- (xii) Chairmen of the Committees of FOGSI
- (xiii) Representative of FOGSI to FIGO, AOFOG, SAFOG and any other International Body with which FOGSI is officially affiliated.
- (xiv) Chairman of ICOG / Nominee
- (xv) Four Vice President elect.
- (xvi) Past Vice Presidents (within last three year)
- (xvii) Convenors / Co-ordinators of FOGSI Special Projects

The Journal Committee :

The Journal Committee shall comprise of the following :

- (i) Editor
- (ii) Associate Editor
- (iii) Joint Associate Editor
- (iv) Assistant Editor
- (v) Secretary & Manager
- (vi) Assistant Secretary
- (vii) Joint Assistant Secretary
- (viii) Nine members representing the memberbodies (corresponding National Editors) to be elected every 3 years
- (ix) Past Editors
- (x) Ex- Officio : President, Secretary General, Deputy Secretary General, Joint Secretary, Treasurer of the Federation.

I Day to Day working of the Editorial Board at the place of FOGSI Office.

- (A) Editorial Side : Comprising of Editor, Associate Editor, Joint Associate Editor and Assistant Editor. Assistant Editor will be selected from amongst Mumbai Obstetric & Gynaecological Society members residing in Mumbai. Preference will be given to those who have worked on administrative side.
- (B) Administrative Side : Comprising of Secretary and Manager, Assistant Secretary and Joint Assistant Secretary. Joint Assistant Secretary will

be selected from amongst Mumbai Obstetric & Gynaecological Society members residing in Mumbai.

A. Editorial Side:

(a) Criteria for selection on Editorial side for the Junior most post of Assistant Editor.

- Teaching experience of minimum 5 years for undergraduate for M.B.B.S. and/or Postgraduates for M.D. or equivalent qualification.
- Teaching experience in recognized Medical College and teaching hospital affiliated to University.
- Should have held the post of Associate Professor / Reader / Hon. Associate Professor in recognized Medical College and teaching hospital affiliated to University.
- Should have published minimum 10 publications in our Journal.

(The Editors will interview the candidates. The appointed candidates will be on probation for one year and after satisfactory work will be confirmed further on)

(b) Duration of Tenure:

The appointments for each post will be made for a total period of 3 years only.

For becoming an Editor, the person must have held the post of Associate Editor, for becoming an Associate Editor, the person must have held the post of Joint Associate Editor and for becoming the Joint Associate Editor the person must have held the position of Assistant Editor.

During the tenure of any position on the Editorial side if the person is found negligent and irresponsible in work, such person's post will be terminated forthwith on recommendation of the Editors to the Managing Committee.

B. Administrative Side:

a) Criteria for selection on Administrative side for the Junior most post of Joint Assistant Secretary :

- Teaching experience of minimum 3 years to Undergraduate for M.B.B.S. and / or Postgraduates.
- Teaching experience in recognized Medical College and Teaching Hospital affiliated to University.
- Should have published minimum 5 publications in our Journal.

(The Editors will interview the candidates. The appointed candidates will be on probation for one year and after satisfactory work will be confirmed further on)

b) Duration of Tenure:

The appointments for each post will be made for a total period of 3 years only.

For becoming the Secretary and Manager the person must have held the post of Assistant Secretary and for becoming the Assistant Secretary, the person must have held the post of Joint Assistant Secretary.

During the tenure of any post on the Administrative side, if the person is found negligent and irresponsible in work, such person's post will be terminated forthwith on recommendation of the Editors to the Managing Committee.

- c) The appointment for office bearers on editorial side, administrative side and for corresponding national editors will be made from January each year. They will be reappointed every year for a total period of 3 years.-
- d) International advisory board : Editorial board will appoint international advisory board and decide the total no. & their tenure from time to time. However, they will not be entitled for any correspondence regarding Journal committee nor will they have any voting right.

II Members representing memberbodies on Journal Committee (corresponding national Editors)

The number of members representing memberbodies will be 9 for 3 years each.

- a) Criteria for selection of members representing the memberbodies : should have teaching experience of minimum 5 years to undergraduates

/ postgraduates. Or Should have published minimum 5 publications in our Journal.

b) Duration of Tenure:

The appointments will be made for a total period of 3 years only.

During the tenure of such appointments as member of the Journal Committee, if the person is found negligent and irresponsible in work, such person's membership will be terminated forthwith on recommendation of the Editors to the Managing Committee.

- (b) Election of the Journal committee shall be held at the General Body Meeting at the time of AICOG on recommendation of the Managing Committee.

Election Process:

- (a) The President and the Vice-Presidents shall be elected atleast one year ahead Office bearers, Secretary General, Deputy Secretary General and Treasurer of the Federation shall have their tenure for maximum three years only. The Treasurer will ascend to the post of Deputy secretary General and Deputy Secretary General to Secretary General. They cannot hold the same post for more than 3 years. All the above posts are renewable every year. Treasurer's post will be advertised when vacant and will be filled by applicants from only members of Mumbai Obstetric & Gynaecological Society residing in Mumbai by postal ballot by FOGSI Managing Committee members. The Secretary General, Deputy Secretary General and Treasurer shall be at the office of the Federation. Jt. Secretary shall be at the place of the President and will be nominated by the President.
- (b) During the first week of May, the Federation office shall call for one nomination for the Presidentship and four nominations for Vice Presidentship from the memberbodies. The nominations should reach the Federation office on or before 31st May taking into consideration the last working day of the month of May as specified by the Federation office circular giving the date and time of closure.

Every three years or as per Executive board tenure election for the FOGSI representative for FIGO Executive Board will be held along with the Presidential and Vice Presidential election.

The FOGSI Representative to AOFOG and SAFOG will be appointed on the similar lines as the FOGSI representative to FIGO. Such Representative should be elected by postal ballot every two years along with the election of President and Vice-Presidents of FOGSI.

The nominee elect will represent the Federation of Obstetric and Gynaecological Societies of India from the commencement of the next year.

The methodology of this election would be the same as for the Presidential election of our Federation and the result will be sent to the Secretary General of FIGO, AOFOG and SAFOG respectively. A copy of the minutes/ or report of the Managing Committee of FIGO or AOFOG, SAFOG will be submitted by the representative to the Managing Committee of FOGSI. For FIGO, AOFOG and SAFOG congresses and their activities in any particular year, the President in the office will be representative in the General Assembly and be one of the official delegates for such congress and General Assembly in consultation with the Managing Committee.

The FOGSI office will entertain for the purpose of preparing the voting list for the election of President and Vice Presidents, names of the members of memberbodies as on 31st March of that year in the file of FOGSI. No additional list of members received in the FOGSI office after 31st March will be considered for preparing the list of voters.

The Secretary General/Deputy Secretary General/Jt. Secretary Treasurer shall be the returning officers of the election. They shall sign all voting papers. The scrutinizing of the voting papers shall only be carried out by the scrutineers appointed by the Managing Committee of the Federation. By 1st July the Federation office shall forward to each active member of memberbodies, a voting paper signed by the Secretary General / Deputy Secretary General / Jt. Secretary / Treasurer under certificate of posting containing the names of persons who have been nominated and three envelopes, one envelope marked "Voting Paper Only" and the second envelope bearing the address of the Federation Office, and the third envelope with address of FOGSI and bar coding.

(c) Regarding nominations

- i) All the member societies to be sent printed form for the nomination/s for the post of President / Vice Presidents and / or any other post for which nominations are called for in a prepaid envelope bearing address of FOGSI office for return of the nomination/s to be made by the member societies. The Member Society will be required to nominate name / names of member/ members for the post of President / Vice Presidents and / or any other post for which nominations are called for on the prescribed form only and not otherwise and the same must be returned by the Member Society to FOGSI in the prescribed envelope provided by FOGSI and not otherwise. Any nomination received in other than the prescribed form and in prepaid envelope

made available by the FOGSI, will be treated as invalid, null and void ab-initio.

- ii) Member societies should send in the original prescribed forms sent by FOGSI for the nomination/s in the prescribed envelope by Indian Postal Service only, sent by the FOGSI office to reach on or before the due date i.e. 5.00 p.m. on May 31st .
- iii) Every nomination/s received back by FOGSI from its member Societies shall be opened by the office of FOGSI and the stamp shall be put on the envelope as well as nomination form indicating the date and time when the same was received. The nomination form shall be entered into a bound book indicating the date on which the nomination is received, the serial number, and the name of the member society from whom such nomination is received and the signature of the designated authorities. All the nomination/s shall be kept in a separate file date wise.
- iv) After scrutinizing the nomination forms, the designated authorities shall make a list of the nomination/s which are valid / invalid.

(d)

- 1. Managing Committee will appoint Designated Election Authority.
- 2. The Ballot papers and accompanying envelopes should be printed as per FOGSI norms. Each of the ballot papers shall bear a stamped signature / printed signature of the Designated Election Authority / returning officers along with stamp of FOGSI which shall be changed every year by the Designated Election Authority / returning officers.
- 3. Three envelopes, one brown envelope marked "Voting Paper Only", the second white envelope bearing the name of the FOGSI and the third light brown numbered and bar-coded business reply envelope are to be enclosed. Each of the envelopes shall bear an identical number as in the list of members finalized as on 31st March, except the envelope marked voting paper only.
- 4. The ballot paper along with the three envelopes and a 1/2 page standard structured Curriculum Vitae of the candidates contesting, containing the following : (a) Passport size Photograph, Black & White, (b) Academic qualification of the Candidate, (c) Contribution to FOGSI, (d) Contribution to local Society, (e) If elected what type of service will be given to FOGSI, (f) Publication in FOGSI and various Journals, (g) teaching experience (h) Prizes & Awards won at the University, National & International level, all being put into

fourth envelope shall be posted by “Under Certificate of Posting” through a post office authorized to accept / receiving bulk mail. After posting of the envelopes, the FOGSI office should obtain a certificate about the total number of packets posted through such post office. The candidates are also free to send their appeal separately.

5. The member after exercising his voting right is to put the ballot paper in the brown envelope marked (voting paper only), which is to be closed and inserted in the white envelope bearing the name of FOGSI, which is to be closed and inserted in the light brown business prepaid envelope (numbered and bar coded).
6. The official prepaid envelope containing the ballot paper received back through post shall be arranged date wise and shall be entered in a bound register, recording the serial number, the date on which the each envelope is received, the serial number printed on such envelope, and the signature of the staff of FOGSI Office.
7. The office staff of FOGSI should check the bar coding to establish authenticity of the envelope and after it is being established that envelope so received back is genuine, to make a packet of 50/75/100 as is convenient. Any envelope found to be spurious is to be kept separate. All envelopes should be kept in a sealed container.
8. The prepaid envelopes received should be sealed on 31st August at 5.00 p.m. under the supervision of the designated election authority and authorized office bearers of FOGSI.
9. The sealed trunks containing the received prepaid envelopes should be handed over to the designated election authority on the day of the meeting of the Managing Committee and Annual General Body Meeting of FOGSI for scrutiny, counting, submission and declaration of the result.
10. The designated election authority should inform the Managing Committee about the total number of voting papers printed, number of voting papers sent to members of the memberbodies, number of voting papers received back which are valid and which are not valid. After all the counting of the voting papers is done, the designated election authority should sign the result of the elections and hand over the same to the President for the declaration of the result at the time of the Managing Committee Meeting / Annual General Body Meeting.
11. Persons elected as President and Vice Presidents shall take office

at the next Annual congress of FOGSI. After counting all the ballot papers will be sealed and signed by the designated election authority. Sealed ballot papers will be kept in the custody of the Federation office. After one year of the election, these ballot papers will be destroyed, if not required for any legal purpose.

d (I) ICOG :

- (i) Members of the Governing Council shall be 25 elected members, office bearers of FOGSI, all the past presidents of FOGSI and all past chairman of ICOG.
- (ii) Past Presidents of FOGSI can contest for ICOG Office Bearer elections provided, they have served two terms as Governing Council member / six years in FOGSI Managing Committee. They should be fellows of ICOG.

(iii) Tenure of the office bearers of ICOG:

- a) The Chairman and Vice Chairman will have term of one year and cannot hold the same post again.

The current Chairman elect & Vice Chairman elect will have a tenure of 2 years (April 2009 - April 2011)

Chairman elect and Vice Chairman elect will be elected one year ahead of holding the post.

- b) The Secretary's term will be for three years.

(iv) Election Procedure:

All the posts of Governing Council, Chairman, Vice Chairman, Secretary and Members will be elected by the fellows of the ICOG and non-fellow office bearers of FOGSI by postal ballot.

e) Regarding Election Dispute:

- i) In the event of the contestant raising any issue relating to the election, the same shall be complained by the contestant to the President / Secretary General of FOGSI, who shall institute a Tribunal of three members from the Managing Committee within two months of receipt of such complaint. The Tribunal shall investigate the complaint on the basis of the documentary evidence as produced before the Tribunal including Affidavits (if any), after an opportunity for hearing to the Complainant / contestant in person (and not to any authorized representative, constituted Attorney, advocate, Chartered Accountant etc) and submit its report within 3 months to President / Secretary General of FOGSI.

- ii) The President shall table the report of the Tribunal before the next meeting of the Managing Committee for consideration and further action in the matter.

(f) Elected Members :

Each member body having membership upto 100 will elect one representative to the Managing Committee, an additional one when membership exceeds 100. Similarly there will be alternate Representatives. Such names with addresses shall be sent to the Secretary General of the Federation at least Six weeks before the Annual General Body Meeting & other General Body Meetings of the Federation. The number of representatives for all types of General Body Meeting will be as per clause 12(b)(i). Similarly the names of the alternate representatives with addresses should also be forwarded. Such members elected as representatives of the member bodies shall have the voting rights.

(g) Co-opted Members :

The President may co-opt any person for specific purpose. Such co-opted members shall have no voting right.

(h) Committee Chairman :

The committee will be headed by chairman. The chairman of the various committees shall be elected by the Managing Committee of FOGSI by the election procedure similar to that of Treasurer. Such elected chairmen shall have voting right in the managing committee of FOGSI.

28. Term of Office :

The term of the Managing Committee shall be one year and every member of the committee shall remain in office until the next committee is elected.

- (a) **Office bearers :** Secretary General, Deputy Secretary General and Treasurer of the Federation shall have their tenure for three years. The Treasurer will ascend to the post of Deputy secretary General and Deputy Secretary General to Secretary General. They cannot hold same post for more than 3 years. All the above posts are renewable every year. The Chairpersons of various committees will not be eligible to be a Chairman of any other committee after a maximum tenure of 3 years. Their election will be similar to the Treasurer's election process.
- (b) **Vacancy :** Any vacancy in the office of the President and any of the Vice Presidents of the Federation caused before he takes charge at the annual conference shall be filled in by holding regular election for the same. If the vacancy is caused after he takes charge, the President's duties shall be carried out by the Senior Vice President, in that event the second Vice President will function as Senior Vice President and the Third Vice President as Second Vice President and the Fourth Vice President as

Third Vice President. The seat of the Fourth Vice President shall be kept vacant for its term.

- (c) The vacant seats of the office bearers, after they have assumed charge of the office, may be filled in by the Managing Committee for the remainder of the term of the Managing Committee.
- (d) The Vacancy of the chairman may be filled in by the Managing Committee for the remainder of the term of the Committee.

29. Duly constituted inspite of vacancy :

The Managing Committee shall be deemed to be duly constituted and to be entitled to carry on their functions inspite of any vacancy or vacancies in their composition.

30. Duties and powers of the Managing Committee :

The Managing Committee shall have the following powers.

- (a) To perform all executive duties and to carry on work of the Federation.
- (b) To make, issue, vary and repeal such standing orders and byelaws for the furtherance of the purposes for which the Federation is established and for carrying on its business, as they may, from time to time, consider necessary, provided such standing orders be not repugnant to the Rules and Regulations.
- (c) To appoint Journal Committee consisting of Office bearers who will be elected every three years. Office bearers of the Journal committee, viz. The Editor, Associate Editor, Joint Associate Editor, Assistant Editor, Secretary & Manager, Assistant Secretary and Joint Assistant Secretary. They shall not seek election for the same post for more than one term comprising of not more than three consecutive years. National corresponding editors of the Journal shall not hold their position for a continuous period of more than three years.
- (d) To publish / arrange to publish periodically a Journal of Obstetrics and Gynaecology of India and for this purpose to appoint Manager and other persons and to defray all expenses of such publications.
- (e) To delegate such functions to special committees and persons and on such terms and conditions, and to revoke after such delegation as the Committee may from time to time think fit.
- (f) To present a report of their proceedings and a Statement of accounts of the Federation duly certified by the auditors at the Annual General Body Meeting of the Federation.
- (g) To establish Obstetric and Gynaecological Societies in India in areas where they do not exist.

- (h) To invite from memberbodies suggestions for the venue of All India Congress of Obstetrics and Gynaecology, select subjects for discussions and invite nominations for President and Vice Presidents and representative to international organisation to which FOGSI is affiliated. It may be noted that the two successive congresses should not be held as far as possible in the same zone.

The subjects for discussion at such congress should be decided two years ahead of the congress.

- (i) To sell, improve, manage, develop, lease, dispose of or otherwise deal with all or any part of the property of the Federation with the sanction or ratification of the General Body.
- (j) To subscribe to, become a member of or otherwise co-operate with any other Association, whether incorporated or not, whose objects are wholly or in part similar to those of the Federation.
- (k) To remunerate any person or company for services rendered to the Federation.
- (l) From time to time to borrow or raise funds which may be required for the purpose of the Federation upon bonds, debentures, bills of exchange, promissory notes or other obligations or securities of the Federation or by mortgage or charge of the Federation's property with the sanction of the General Body.
- (m) To undertake and execute any Trust, the undertaking of which may seem to the Federation desirable either gratuitously or otherwise.
- (n) To initiate, establish and undertake necessary steps to build a premises for the "FOGSI.
- (o) Generally to do all other things incidental to the attainment of the objects of the Federation.
- (p) To accept resignations of the President, President - elect, Vice Presidents, Vice Presidents elect and office bearers and members of the Managing Committee and members of the Journal Committee, ICOG Chairman, Vice Chairman and Secretary.
- (q) Any requisite matters pertaining to ICOG.

31. Meetings of the Managing Committee :

Meetings of the Managing Committee will be held at the office of the Federation, or at such other place and at such times as will be fixed by the President.

32. Quorum :

Fifteen members shall constitute a quorum at meeting of the committee.

33. How Convened :

The Secretary General under the direction of the President shall send a notice to every member of the Managing Committee and Society representative through these memberbodies.

34. Agenda and Proceedings of the Meeting :

The Secretary General shall under the direction of the President arrange the business of the meeting and take minutes or notes of the proceedings.

35. Questions to be decided at Committee Meetings :

- (a) Questions before the Committee shall be decided by a majority of the votes of the members present.
- (b) The President may, when he thinks fit, ascertain the opinion of the members of the committee by the issue of a circular and act in accordance with the view of the majority of the members of the committee as so ascertained.

36. Proceedings of the Meetings :

- (a) The Secretary shall record the minutes in the Minutes book and they shall be circulated among members and signed by the Chairman after confirmation at the subsequent meeting of the committee.
- (b) Correct Minutes of the Proceedings of the Committee of the Federation shall be kept in suitable books which shall be open to inspection by members at all reasonable times.

37. Resolutions of the Committee :

Any resolution passed at the meeting of the Committee shall not be reconsidered at subsequent meeting, unless due notice is previously given of such intension nor shall any of the standing orders be altered, rescinded or added to without such notice.

38. Casting vote of the President :

At all meetings, whether of the General Body or of the Committee in case of equality of votes the President shall decide at his discretion either by his casting vote or by drawing lots.

39. Funds of the Federation :

All subscriptions and other money of the Federation shall be paid to its credit in some nationalised bank named by the committee. All cheques shall be signed by the Treasurer and countersigned by the President or by the Senior Vice President or in absence of either of them by Secretary General for the time being. In the prolonged absence of Treasurer from the Head quarters, the President in consultation with the committee shall authorise any other office bearers for this purpose. A seprerate current / savings bank account shall

be maintained with a Bank for the purpose of current expenditure which account may be operated upon by the Secretary General or such other person as may be authorised by the President in consultation with the Managing Committee and that in such accounts a credit balance in favour of the Federation may be maintained up to a minimum of Rs. 3000/-.

40. Duties of the Secretaries :

Secretary General

The Secretary General shall work under the supervision of the President and keep fair minutes and records of the proceedings of the Federation and of these the Secretary General shall be the custodian.

The Secretary General will act in conformity with standing orders and Bye Laws of the Federation.

The Secretary General will be responsible for the day to day administration of the Federation and the management of the Federation's office.

Deputy Secretary General

In the absence of the Secretary General, the Deputy Secretary General shall look after the work of the Secretary General.

The Deputy Secretary General may be delegated work from time to time by the President and /or Secretary General.

The Deputy Secretary General will be responsible for the management of the Federation's website.

Joint Secretary

In the absence of the Secretary General and the Deputy Secretary General, the Joint Secretary shall look after the work of the Secretary General.

The Joint Secretary shall work under the supervision of the President and the Secretary General and will be responsible for assisting the implementation of the Federation's activities undertaken by the President during the year.

41. Duties of the Treasurer

The Treasurer shall be elected from the place of the Registered Office of the Federation and shall perform such functions as the Managing Committee may from time to time determine.

The Treasurer shall receive and make payments of all money and deposit them in banks and maintain an account of receipts and disbursements of the funds, prepare the balance sheet and statement of accounts and get them audited by the auditors appointed by the General Body, and present them to the Managing Committee and the General Body.

The Treasurer will be responsible for the implementation of the Federation's Administrative

Guidelines as approved by the Managing Committee and the General Body, from time to time.

42. Indemnity for acts done in goods faith

The Committee (Office bearers and the members of the Managing Committee) shall be indemnified in respect of all acts done by them for the Federation in good faith, and no office-bearer or member of the committee shall be liable for any act done by any office bearer or member of the committee.

43. Legal Proceedings :

Suits or Legal Proceedings by or against the Federation may be instituted or taken in the name of the Secretary General of the Federation for the time being.

44. Alteration in Rules and Regulations :

- (a) The rules and regulations shall be printed and copies of the same will be available from the office of the Federation for members on request /or on website and no alterations or additions shall be made therein or thereto, unless notice of the same has been given first to the Committee which will send them on to the General Body Meeting for final decision.
- (b) No amendment, modification or alteration of the rules and regulations shall be valid unless passed by 2/3rd majority at the General Body Meeting.

Indian College of Obstetricians Gynaecologists Memorandum of Association and Rules & Regulations (2001)

The amended Rules & Regulations of The Indian College of Obstetricians & Gynecologists of The Federation of Obstetric & Gynaecological Societies of India approved unanimously by the members of Governing Council, Managing Committee and General Body at Chennai on 15th September 2001.

1. The College

The Indian College of Obstetricians & Gynaecologists (Referred to as the “College” here after) was established on 21st December 1984 as the Academic Wing of FOGSI at Durgapur on the occasion of the 28th All India Obstetric & Gynaecological Conference.

2. Aims & Objectives

The aims and objectives of establishing the College are to promote education, training, research and spread of knowledge in the field of Obstetrics, Gynaecology, Reproductive health, Family Welfare and related areas. The College will be actively involved in National Family Welfare Programs and will advise Fellows to actively associate and co-operate with Central and State Government Health authorities and corporate bodies in implementing all national programmes of Family Planning including training of paramedicals and health personnel.

3. Founder Fellows

The “College” shall have Founder Fellows. There are 205 Founder Fellows.

4. Eligibility to Founder Fellowship

The qualifications recognised for application for Founder Fellowship are MD, MS, MO, DNB, MRCOG, FRCS, Fellowship Diploma from the American College of Obstetricians & Gynaecologists or The Australian College of Obstetricians & Gynaecology and Fellowship of the College of Physicians and Surgeons of Bombay or any other such qualification approved by the FOGSI and Medical Council of India.

5. Eligibility to Fellowship

- 1) Fellowship / Membership will continue as long as the individual continues FOGSI Membership through the local society.
- 2) Honorary Fellowship will be conferred on individuals medical or otherwise who have made exceptional contribution to Women’s Health and FOGSI. Not more than 2 Fellowships will be awarded in one year. The total number of Honorary Fellows should not exceed 2% of the total number of Fellows of the College at any time.

- 3) Founder Fellows - (closed).
- 4) Millennium Fellows-Joined in 2000/2001 (closed).
- 5) Membership Eligibility - Holding of MD or equivalent for 3 years.

Membership of FOGSI for 5 years.

Publication of 3 papers as first author in the Journal of Obstetrics & Gynaecology of India/FOGSI Publications/National Journal/text books.

Attendance of 2 FOGSI/FIGO/AOFOG Conferences.

Presentation of at least 2 papers as first author at 2 FOGSI / FIGO / AOFOG / National or State Level Conferences.

Those desirous to become Fellows / Members should write to FOGSI - ICOG Office at its Registered address.

6. Examination

The College in due course of time shall establish examinations for awarding Diploma, Membership and Fellowship of the College with suitable requirements to be fulfilled by the candidates desirous of appearing for such examinations.

7. Governing Council

The Governing Council shall comprise of 36 members (25 Elected and 11 Office Bearers of FOGSI). The President, Four Vice-Presidents, President Elect, Immediate Past President, Secretary General, Deputy Secretary General, Jt. Secretary and Treasurer shall be the members of the Governing Council. The above mentioned office bearers of the Federation of Obstetric & Gynaecological Societies of India will continue as the member of the Governing council as long as they are office bearers of the Federation. In addition all the past Presidents of FOGSI and Chairpersons of ICOG will be members of the Governing Council. They have to be. Founder Fellows or Fellows of the College for them to be eligible to vote. The Governing Council shall have 25 members elected every 3 years by the Founder Fellows and Fellows.

The Elected members shall continue to function till such time that the new council is elected and their successors appointed by the Indian College of Obstetricians & Gynaecologists.

8. Office Bearers

The Fellows shall elect the following office bearers from its members

Chairman

Vice Chairman

Secretary

Persons so elected as office bearers shall hold their respective office as Chairman, Vice-Chairman and Secretary until their successors are appointed.

Duration of Tenure :

The tenure of Chairman and Vice Chairman shall be one year and that of Secretary for three years.

9. Duration of the Governing Council

The Governing Council shall function for a period of three years or until such time that the next Governing Council is duly elected.

10. Vacancies in the Governing Council

Any vacancy in the Governing Council may be filled by the Governing Council by co-option, if that item is included in the agenda of the meeting. Such co-opted member shall serve on the Council until the new council is duly elected and his/her successor appointed.

11. Quorum

The quorum for the meeting of Governing Council shall be eleven. The meeting of the Council shall discuss only the agenda circulated by the office. No other item shall be discussed of which due notice is not given to all the members of the Council.

12. Election

The President of FOGSI, Chairman of ICOG, Secretary of ICOG and Secretary General of FOGSI shall conduct the election of the Governing Council by postal ballot.

Dates for Election :-

August - Letters for election.

Septemer/October - Ballot papers sent out.

November/December - Receipt of Ballot papers.

December/January - Conference. Governing Council Results are announced.

January - Letter to be sent out to all Governing Council Members inviting nominations for Election for the Office Bearers.

February - Ballot papers sent out.

March/April Meeting Results are declared.

The previous Office Bearers continue to funtion till the new Office Bearers take over.

13. Certificates and Medallions

The College shall award suitable certificates and medallions to the Fellows, Members and Diploma holders at a suitably arranged Convocation.

14. Fees

The College shall from time to time fix the various fees to be paid by its Fellows, Members and Diplomates.

15. The General Body

The General Body of the College shall consist of its Founder Fellows, Fellows and members and office bearers of FOGSI. General Body shall meet at least once a year.

The General Body must meet once a year preferably at the time of the Conference of FOGSI.

16. International Academic Activities

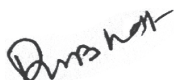
The College shall endeavour to establish rapport with such other National and International Organisations and Institutions that are involved in training, teaching and conducting research programmes in the field of Mother and Child care, Obstetrics, Gynaecology, Reproductive Health and Family Welfare.

17. Fund

The College can receive donations for a specific purpose as per the aims and objectives of the College from any donor in India or abroad.



Dr. M. N. Parikh
Chairmen



Dr. R. V. Bhatt
Vice-Chairmen



Dr. Duru S. Shah
Secretary



Dr. Usha B. Saraiya
President

28th September, 2002

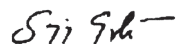
New Office Bearer :



Dr. Usha B. Saraiya
Chairmen



Dr. Duru Shah
Vice-Chairmen



Dr. Sanjay Gupte
Secretary



Dr. C. N. Purandare
President

April, 2009



Dr. Duru Shah
Chairmen



Dr. Uday Nagarsekar
Vice-Chairmen



Dr. Hema Divakar
Secretary



Dr. C. N. Purandare
President

September 2009

Members of the Managing Committee who have Signed the Original Memorandum of Association

Name & Designation	Address	Occupation
Dr. J. Jhirad President	Patel Chambers French Bridge Bombay - 7.	Doctor
Dr. R. K. K. Tampan Vice-President	Govt. Hospital for Women & Children, Egmore, Madras.	Doctor
Dr. B. N. Purandare Hon. Treasurer	4, Chowpatty Sea Face Bombay 7.	Doctor
Dr. J. N. Karande Hon. Secretary	Navroz Building Hughes Road Bombay 7.	Doctor
Dr. Chamanlal M. Mehta Member	2nd Dadyseth Road Bombay 7.	Doctor
Dr. M. K. Menon Member	Government Hospital for Women & Children Egmore, Madras	Doctor
Dr. J. Chakravarti Member	Kar Medical College Calcutta	Doctor
Dr. B. L. Kapoor Member	Uganda Building Benjamin Road Ludhiana (E. Panjab).	Doctor
Dr. S. B. Anklesaria Member	B. J. Medical College Ahmedabad.	Doctor

Signatures	Address & Occupation
Sd/- J. Jhirad	Medical Consultant (Obstetrician & Gynaecologist) Ruby Mansion 5, Darebshaw Road, Bombay 26.
Sd/- Manindranath Sarkar	Professor of the University Medical College, Calcutta.
Sd/- J. Chakravarti	Prof. of Obstetrics R. G. Kar Medical College, Calcutta.
Sd/- Chamanlal M. Mehta	Obstetrician & Gynaecologist 2nd Dadyseth Road, Bombay 7.
Sd/- J. N. Karande	Obstetrician & Gynaecologist 70, Hughes Road, Bombay 7.
Sd/- B. N. Purandare	4, Chowpaty Sea Face, Bombay 7.
Sd/- K. M. Masani	La Citadelle, 5th floor, Queen's Road, Bombay.

We the several persons whose names and addresses are subscribed are desirous of being formed into a Federation in pursuance of this Memorandum of Association.

Dated this First day of July 1950.

Members from The Office Bearers & Members Representing Member Bodies of The Federation of Obstetric & Gynaecological Societies of India who have Signed the Amended Memorandum of Association on 17th December, 1972.

Name & Designation	Address	Occupation
Dr Probodh Das President	22/C, Bethune Row Calcutta 6.	Doctor
Dr.A. D. Engineer Vice-President	Queen Mary's Hospital Lucknow	Doctor
Dr. C. L. Jhaveri Hon. Gen. Secretary	“ Jayadeep “ 224, Lady Harding Road T. P. S. III, Bombay 16.	Doctor
Dr. N. N. Roychowdhury Jt. Hon. Secretary	4, Chowringhee Terrace Calcutta 20.	Doctor
Dr.V. N. Purandare Hon.Treasurer	Purandare Griha 31/C, Dr. N.A. Purandare Marg, Bombay 7.	Doctor
Dr. K. M. Masani Editor of Journal	Banoo Manor 2nd Dadyseth Road Bombay 7.	Doctor
Dr. B. N. Purandare Member	Purandare Griha 31/C, Dr. N.A. Purandare Marg, Bombay 7.	Doctor
Dr. R. D. Pandit Member	Sagar Mahal, Ground Floor 65, Walkeshwar Road Bombay 6.	Doctor
Dr.Ajit C. Mehta Member	Mehta Blocks 2nd Dadyseth Road Bombay 7.	Doctor

Signatures	Address & Occupation
Sd/- Dr. Prabodh Das	Obstetrician & Gynaecologist 22/C, Bethune Row, Calcutta 6.
Sd/- Dr. A. D. Engineer	Head of the Department of Obstetrics and Gynaecology, Queen Mary's Hospital & Lucknow Medical College, Lucknow.
Sd/- Dr. C. L. Jhaveri	Obstetrician & Gynaecologist 224, Lady Hardinge Road, Bombay 16.
Sd/- Dr. N. N. Roychowdhury	Obstetrician & Gynaecologist 4, Chowringhee Terrace, Calcutta 20.
Sd./- Dr. V. N. Purandare	Obstetrician & Gynaecologist 31/C, Dr. N.A. Purandare Marg, Bombay 7.
Sd/- Dr. K. M. Masani	Obstetrician & Gynaecologist Banoo Manor Dadyseth Road, Bombay 7.
Sd/- Dr. B. N. Purandare	Obstetrician & Gynaecologist 31/C, Dr. N.A. Purandare Marg, Bombay 7.
Sd/- Dr. R. D. Pandit	Obstetrician & Gynaecologist Sagar Mahal, 65 Walkeshwar Road, Bombay 6.
Sd/- Dr. Ajit C. Mehta	Obstetrician & Gynaecologist Mehta Blocks, 2nd Dayseth Road, Bombay 7.

Members from The Office Bearers & Members Representing Member Bodies of The Federation of Obstetric & Gynaecological Societies of India who have Signed the Present Amended Memorandum of Association on 20th Dec. 1984.

Name & Designation	Address	Occupation
Dr. B. N. Purandare Past President	Purandare Griha 31/C, Dr. N.A. Purandare Marg, Bombay 400 007.	Doctor
Dr. C. L. Jhaveri Past president	“ Jayadeep “ 224 Lady Hardinge Road T. P. S. III, Bombay 16.	Doctor
Dr. V. N. Purandare Past President	Purandare Griha 31/C Dr. N.A Purandare Marg, Bombay 400 007.	Doctor
Dr. R. D. Pandit Past President	Sagar Mahal, 65 Walkeshwar Road, Bombay 400 007.	Doctor
Dr. C. S. Dawn Immediate Past President	25-B, C. I.T. Road Calcutta 700 014.	Doctor
Dr. Mahendra N. Parikh President	43.Vasant, Off Carter Road, Khar, Bombay 400 052.	Doctor
Dr. Ajit C. Mehta Hon. General Secretary	Mehta Blocks 2nd Dadyseth Road, Bombay 400 007.	Doctor
Dr. C. B. Purandare Hon. General Secretary	Purandare Griha 31/C Dr. N.A. Purandare Marg, Bombay 400 007.	Doctor
Dr. V. B. Patwardhan Hon. General Secretary	Phadke Wadi V. P. Road, Bombay 400 004	Doctor
Dr. C. J. Karande Member	Navroz Mension Hughes Road, Bombay - 7.	Doctor

Signature	Address & Occupation
Sd/- Dr. B. N. Purandare	Obstetrician & Gynancologist Purandare Griha 31/C Dr. N.A.Purandare Marg, Bombay 400 007.
Sd/- Dr. C. L. Jhaveri	Obstetrician & Gynaecologist “Jayadeep“ 224 Lady Hardinge Road, T. P. S. III, Bombay 400 016.
Sd/- Dr. V. N. Purandare	Obstetrician & Gynaecologist Purandare Griha, 31/C Dr. N.A. Purandare Marg, Bombay 400 007.
Sd/- Dr. R. D. Pandit	Obstetrician & Gynaecologist Sagar Mahal, 65 Walkeshwar Road, Bombay 400 007.
Sd./- Dr. C. S. Dawn	Obstetrician & Gynaecologist 25-B. C. I.T. Road. Calcutta 700 014.
Sd/- Dr. Mahendra N. Parikh	Obstetrician & Gynaecologist 43,Vasant, Off Carter Road, Khar (W), Bombay 400 052.
Sd/- Dr.Ajit C. Mehta	Obstetrician & Gynaecologist Mehta Blocks, 2nd Dadyseth Road, Bombay 400 007.
Sd/- Dr. C. B. Purandare	Obstetrician & Gynaecologist Purandare Griha 31/C Dr. N.A. Purandare Marg, Bombay 400 007.
Sd/- Dr. V. B. Patwardhan	Obstetrician & Gynaecologist Phadke Wadi, V. P. Road, Bombay 400 007.
Sd/- Dr. C. J. Karande	Obstetrician & Gynaecologist Navroz Mension Hughes Road, Bombay 400 007.

Members from the Office Bearers of The Federation of Obstetric & Gynaecological Societies of India who have signed the present Amended Memorandum of Association on 23.12.2002

Name & Designation	Address	Occupation
Dr. Usha B. Saraiya President	Suneeta II, B.G. Kher Marg, Malabar Hill, Mumbai-400 006	Doctor
Dr. Shyam V. Desai Hon. Secretary General	Sunder Bhuvan, 16 th Road, Khar (West), Mumbai - 400 052	Doctor
Dr. C.N. Purandare Hon. Jt. Secretary	Purandare Griha, 31/C, Dr. N.A. Purandare Marg, Mumbai - 400 007.	Doctor
Dr. R.D. Pandit Past President	Sagar Mahal, G-I, 65 Valkeshwar Road, Mumbai-400 006	Doctor
Dr. Kamini Rao Past President	6/7 Kumara Krupa Road, High Grounds, Bangalore - 560 001	Doctor
Dr. Alokendu Chatterjee Past President	BA 49, Sector I, Salt lake City, 1st Avenue, Kolkata - 700 064.	Doctor
Dr. Chandravati Past Vice President	Krishna Medical Centre, I-Ranapratap Marg, Lucknow-226 001 (U.P.)	Doctor
Dr. N.N. Roy Chaudhary Past President	4, Chowringhee Terrace Calcutta - 700 020.	Doctor

23rd December, 2002, Mumbai.

Members of the Constitution Review Committee 2009 of FOGSI who have signed the present amended Memorandum of Association on 14th September 2009.

Name & Designation	Address	Occupation
Dr. C.N. Purandare President	Purandare Griha, 31/C, Dr. N.A. Purandare Marg, Mumbai - 400 007	Doctor
Dr. P.K. Shah Secretary General	121, Vithalwadi, 3rd floor, Kalbadevi Road, Mumbai - 400 002.	Doctor
Dr. Nozer Sheriar Deputy Secretary General	15th Summer Breeze, 15th Road, Bandra (West), Mumbai - 400 050.	Doctor
Dr. R.D. Pandit Past President	Sagar Mahal, G-I, 65 Valkeshwar Road, Mumbai-400 006	Doctor
Dr. M.N. Parikh Past President	43, Vasant, Off. Carter Road, Khar (W), Mumbai - 400 052.	Doctor
Dr. Narendra Malhotra Past President	Malhotra Nursing & Maternity Home (P) Ltd., 84, Mahatma Gandhi Road, Agra - 282 010.	Doctor
Dr. Sanjay Gupte President Elect	Gupte Hospital, 894, Bhandarkar Road, Deccan Gymkhana, Poona-411 004.	Doctor
Dr. Hrishikesh D. Pai Treasurer	11th Floor, Avanti, Senapati Bapat Marg, Opp. Dadar Western Railway Station, Mumbai - 400 028.	Doctor
Dr. Madhuri Patel Jt. Secretary	B-2, Gitanjali, D.B. Road, Mumbai - 400 008.	Doctor